



Regular Monthly Meeting Minutes
Thursday, March 31, 2022
6:00 PM

- I. **Call to Order by Board Secretary – 6:20 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Newark Educators’ Community Charter School has caused notice of this meeting by publicizing the date, time, and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger, distributed to Municipal Clerk and posted at the Newark Educators’ Community Charter School located at 88-108 Shipman Street, Newark, NJ 07102. Formal action may take place at this meeting.

III. **Roll Call**

Voting Members	Role	Present	Absent	LA/ED
Chalynda Maynard	President	X		
Steven Lewis	Vice President		X	
Al-Jabbar Riddle	Trustee		X	
Torra Waynick	Trustee	X		
Tenelle Edmundson	Trustee		X	
Eric Thompson	Trustee	X		
Jean-Guy Lauture	Trustee	X		
Olivia Keith	Trustee	X		
Non-Voting Members	Role	Present	Absent	LA/ED
Kevin Flanagan	Executive Director	X		
Alexis Spencer	Executive Assistant/Parent Representative	X		
Patrice Usry	Operations Manager		X	
Joyce Kornegay	Consultant	X		
Brian Falkowski	SBA/Board Secretary	X		
Amanda Michel	Staff Representative	X		

IV. **Board Business**

1. To appoint Cynthia Thompson as a Trustee for the NECCS Board of Trustees, commencing April 2022 and expiring March 2025.
2. NOTE: In person BOT meetings will commence in September 2022.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle					X	Torra Waynick		X			
Chalynda Maynard	2	X				Steven Lewis					X
Tenelle Edmundson					X	Eric Thompson		X			
Olivia Keith		X				Jean-Guy Lauture	1	X			

V. **Public Comment - None**

VI. **Committee Reports**

Committee	Notes/Summary
Personnel	Met to discuss staff candidates, presenting climate and culture survey at next committee meeting as well as any job descriptions. Mr. Flanagan also discussed the pilot program.
Facilities/Finance	BvA was discussed, as well as the audit, and the FY23 Annual Budget and PreK. Chalynda asked the procedures be put in place to ensure proper enrollment counts.
Curriculum	Discussed on the iReady data and an afterschool program that wasn't able to be staffed.

Grievance	None.
Policy	See policy motions.
Strategic Planning	None.
Marketing/Outreach	None. Note: Marketing company (Vision Media) came out to give a proposal and NECCS decided not to move forward with them.

VII. School Business

1. **Staff Representative - none**
2. **Executive Director's Report**
 - i. 21-22 Staffing Status Update
3. **Staff Report**

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2021	2021	2021	2021	2021	2021	2022	2022	2022	2022	2022	2022	
Open Positions													
Resignations		(7)	(8)	(4)	(1)	(1)		(1)					
Terminations													
Non-renewals													
Other													
New Hires		4	4	11	11	1		4	2				
Interim Hires													
Net Change		(3)	(4)	7	10	0		3	2				

VIII. Acceptance of Meeting Minutes

Motion for Newark Educators' Community Charter School, Board of Trustees to accept the meeting minutes from February 24, 2022.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle					X	Torra Waynick		X			
Chalynda Maynard	1	X				Steven Lewis					X
Tenelle Edmundson					X	Eric Thompson		X			
Olivia Keith		X				Jean-Guy Lauture	2	X			

IX. Motions for Approval

1. Finance

- a. Bills List: To approve/ratify the February & March 2022 bills as attached and the following payrolls:

2/28/2022	\$ 134,387.91
3/15/2022	\$ 142,322.76
3/30/2022	\$ 137,856.27

- b. Board Secretary's and Treasurer's Report: To approve the Secretary's and Treasurer's Reports for February 2022 as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Newark Educators' Community Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of February 2022, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- c. Transfers: Approve transfers up to February 28, 2022.
- d. FY23 Projected Budget: To approve the FY23 Projected Budget and its submission to the NJDOE.

- e. Budget – Prek: To approve the FY23 Early Childhood budget and its submission to the NJDOE.
- f. ACFR (Annual Audit) and AMR: Resolve to approve the FY21 ACFR and AMR and their submission to the NJDOE.
- g. CAP: To approve the FY21 Corrective Action Plan and its submission to the NJDOE.
- h. ~~Vended Meals Contract~~: To approve a ~~School Food Authority Emergency Noncompetitive Procurement Commercial Vendor Contract with Revolution Foods with the following terms: Term: January 1, 2022 to June 30, 2022, at the following prices:~~

Lunch unit price per meal: \$3.44
 After School Snack: \$0.92

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle					X	Torra Waynick		X			
Chalynda Maynard	1	X				Steven Lewis					X
Tenelle Edmundson					X	Eric Thompson	2	X			
Olivia Keith		X				Jean Guy Lauture		X			

2. Buildings & Grounds

- a. To approve a proposal from LLSR, LLC to provide the following materials and services: Playground Matting Installation at a total cost of \$ 17,550, an increase of 30% (was \$ 13,500), pending final review of plans and additional quoted from other contractors by Mr. Flanagan.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle					X	Torra Waynick		X			
Chalynda Maynard	2	X				Steven Lewis					X
Tenelle Edmundson					X	Eric Thompson		X			
Olivia Keith		X				Jean-Guy Lauture	1	X			

3. Personnel

- a. To approve the following professional development request: Tangy Rosado, TPOT Reliability at Montclair State University by the NJ Pyramid Partnership on April 5, 6, and 7, 2022 at a cost of \$325.00.
- b. Amended motion: To approve the transfer of Anthony Behune, LPN, from consultant to full time 10-month employee at a salary of \$75,000, effective December 16, 2021.
- c. To approve the following Leaves of Absences:

Name	Position	Type	10/12 Month	Term
Brittany Rodriquez (Tegg)	Grade 3 - ELA	FMLA	10	4/25 – 6/24/22
Nina Hass	School Nurse	LOA – w/o Pay	12	3/22 – 5/1/22

- d. To approve the following new hires:

Name	Position	Salary	10/12 Month	Start Date
Elizabeth Perez	Receptionist	\$ 45,000	12	April 25, 2022
Maryann Walsh	SPED Teacher	\$ 74,000	10	April 1, 2022

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle					X	Torra Waynick		X			
Chalynda Maynard	1	X			X	Steven Lewis					X
Tenelle Edmundson					X	Eric Thompson		X			
Olivia Keith		X				Jean-Guy Lauture	2	X			

4. Policy/Operations/Curriculum/Miscellaneous

- a. To approve participation in the Local Educational Agencies' Limited Instructional Certificate of Eligibility and Certificate of Eligibility with Advanced Standing 5-Year Pilot Program Application.
- b. To approve the 2nd reading of the following policies:
 - i. COVID Re-entry – 5141.01
 - ii. Education Tuition Reimbursement
 - iii. Vaccination Requirements – 5141.11
 - iv. Portable Two-Way Communication – 7430.1
 - v. Fundraising – 5136

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle					X	Torra Waynick		X			
Chalynda Maynard	1	X				Steven Lewis					X
Tenelle Edmundson					X	Eric Thompson	2	X			
Olivia Keith		X				Jean-Guy Lauture		X			

X. Enrollment Report

Grade	2022	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,
		2021	2021	2021	2021	2021	2021	2022	2022	2022	2022	2022	2022
Pre-K	45				42	43	44	44	32				
K	50				34	34	31	31	21				
1	50				41	41	39	39	39				
2	50				39	39	39	39	38				
3	50				49	49	48	48	47				
4	50				35	35	34	34	34				
Total	295				240	241	235	235	232	225			

XI. Information – Board Meetings: 2022: 4/28, 5/26, 6/30

XII. New Business

1. To authorize SBO to implement a HR Onboarding Checklist to be completed prior to recommendation for Board Approval.
2. To approve disposal of technology and equipment after attempt to auction on GovDeals.com and after wiped clean.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle					X	Torra Waynick	2	X			
Chalynda Maynard		X				Steven Lewis					X
Tenelle Edmundson					X	Eric Thompson		X			
Olivia Keith		X				Jean Guy Lauture	1	X			

XIII. Old Business

XIV. Adjourn Public Session and Open Executive Session

XV. Adjourn Executive Session

XVI. Adjourn Regular Public Session – 7:11 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle					X	Torra Waynick	1	X			
Chalynda Maynard	2	X				Steven Lewis					X
Tenelle Edmundson					X	Eric Thompson		X			
Olivia Keith		X				Jean Guy Lauture		X			