



I. Call to Order by Board Secretary – 6:03 PM

II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Newark Educators’ Community Charter School has caused notice of this meeting by publicizing the date, time, and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger, distributed to Municipal Clerk and posted at the Newark Educators’ Community Charter School located at 88-108 Shipman Street, Newark, NJ 07102. Formal action may take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent	LA/ED
Chalynda Maynard	President	X		
Steven Lewis	Vice President	X		
Al-Jabbar Riddle	Trustee	X		
Torra Waynick	Trustee	X		
Tenelle Edmundson	Trustee	X		
Eric Thompson	Trustee	X		
Jean-Guy Lauture	Trustee	X		
Olivia Keith	Trustee	X		
Non-Voting Members	Role	Present	Absent	LA/ED
Kevin Flanagan	Executive Director	X		
Alexis Spencer	Executive Assistant/Parent Representative	X		
Patrice Usry	Operations Manager	X		
Joyce Kornegay	Consultant	X		
Brian Falkowski	SBA/Board Secretary	X		
Amanda Michel	Staff Representative	X		

IV. Board Business – Chalynda Maynard spoke on the following:

1. Solicited Committee Structures – Brian Falkowski to send out committee list to active Board of Trustees.
2. Potential New BOT Member Introduction – Cynthia Thompson – Presented her qualifications.

V. Public Comment – Rachel Rochelin introduced herself as a new member of the staff.

VI. Committee Reports

Committee	Notes/Summary
Personnel	Met in February and discussed candidate for employment, overall hiring practices.
Facilities/Finance	Facilities report was addressed/BvA, FY23 Budget, FY22 Amended Budget, and FY21 Audit.
Curriculum	Talked about current programs and how to implement, discussed data in a larger presentation.
Grievance	None
Policy	Met and have 5 policies up for 1 st reading on this agenda.
Strategic Planning	None
Marketing/Outreach	None

VII. School Business

1. **Staff Representative** – No update.
2. **Executive Director’s Report** – Presented by Kevin Flanagan

3. Staff Report

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2021	2021	2021	2021	2021	2021	2022	2022	2022	2022	2022	2022	
Open Positions													
Resignations		(7)	(8)	(4)	(1)	(1)		(1)					
Terminations													
Non-renewals													
Other													
New Hires		4	4	11	11	1		4					
Interim Hires													
Net Change		(3)	(4)	7	10	0		3					

VIII. Acceptance of Meeting Minutes

Motion for Newark Educators’ Community Charter School, Board of Trustees to accept the meeting minutes from December 14, 2021.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Torra Waynick		X			
Chalynda Maynard	1	X				Steven Lewis		X			
Tenelle Edmundson		X				Eric Thompson	2	X			
Olivia Keith		X				Jean Guy-Lauture		X			

IX. Motions for Approval

1. Finance

- a. Bills List: To approve/ratify the January & February 2022 bills as attached and the following payrolls:

12/15/2021	\$ 127,979.93
12/20/2021	\$ 133,032.43
1/14/2022	\$ 131,837.73
1/28/2022	\$ 144,067.05
2/15/2022	\$ 138,353.48

- b. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for December 2021 & January 2022 as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Newark Educators’ Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of December 2021 & January 2022, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- c. Transfers: Approve transfers up to December 31, 2021 & January 31, 2022.
- d. SEMI Waiver: To approve the SEMI waiver for FY23.
- e. Amended FY22 Budget: To ratify the FY22 Amended Budget and its submission to the NJDOE.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Torra Waynick	1	X			
Chalynda Maynard		X				Steven Lewis		X			
Tenelle Edmundson	2	X				Eric Thompson		X			
Olivia Keith		X				Jean Guy Lauture		X			

2. Buildings & Grounds

- a. To approve the Health and Safety Evaluation of School Building Statement of Assurance and its submission to the NJDOE.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Torra Waynick	2	X			
Chalynda Maynard	1	X				Steven Lewis		X			
Tenelle Edmundson		X				Eric Thompson		X			
Olivia Keith		X				Jean Guy-Lauture		X			

3. Personnel

- a. To approve the transfer of Anthony Behune, LPN, from consultant to full time 10-month employee at a salary of \$67,500, effective December 16, 2022.
- b. To approve the following new hire: Tomika Shorter as a Pre-K Lead Teacher at a salary of \$55,000, commencing TBD.
- c. To approve the following new hire: Micaelia Gibson as a Associate Teacher at a salary of \$27,625, commencing TBD.
- d. To approve the following new hire: Aijayah Lea as a Instructional Aide at a salary of \$27,500, commencing TBD.
- e. To approve the following new hire: Andrea Robinson as a Instructional Aide at a salary of \$27,500, commencing TBD.
- f. To approve the following resignations:
 - i. Leslie Graham – Effective January 26, 2022

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Torra Waynick		X			
Chalynda Maynard	2	X				Steven Lewis		X			
Tenelle Edmundson	1	X				Eric Thompson		X			
Olivia Keith		X				Jean Guy-Lauture		X			

4. Policy/Operations/Curriculum/Miscellaneous

- a. To approve a Statement of Assurance Regarding the Use of Paraprofessional Staff 2021-2022.
- b. To approve adjusting the BOT Meeting Calendar for FY22 to the following:
 - i. Thursday, March 31, 2022 at 6:00 PM
 - ii. Thursday, April 28, 2022 at 6:00 PM
 - iii. Thursday, May 26, 2022 at 6:00 PM
 - iv. Thursday, June 30, 2022 at 6:00 PM
- c. To approve the 1st reading of the following policies:
 - i. COVID Re-entry
 - ii. Education Tuition Reimbursement
 - iii. Vaccination Requirements – 5141.11
 - iv. Portable Two-Way Communication – 7430.1
 - v. Fundraising – 5136
- d. To approve the HIB FY21 Self-Assessment

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Torra Waynick	1	X			
Chalynda Maynard		X				Steven Lewis		X			
Tenelle Edmundson	2	X				Eric Thompson		X			
Olivia Keith		X				Jean Guy Lauture		X			

X. Enrollment Report

Grade	2022	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,
		2021	2021	2021	2021	2021	2021	2022	2022	2022	2022	2022	2022
Pre-K	45				42	43	44	44	32				
K	50				34	34	31	31	21				
1	50				41	41	39	39	39				
2	50				39	39	39	39	38				
3	50				49	49	48	48	47				
4	50				35	35	34	34	34				
Total	295				240	241	235	235	232				

- XI. Information - none
- XII. New Business - none
- XIII. Old Business - none
- XIV. Adjourn Public Session and Open Executive Session - none
- XV. Adjourn Executive Session - none
- XVI. Adjourn Regular Public Session – 6:53 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle	2	X				Torra Waynick	1	X			
Chalynda Maynard		X				Steven Lewis		X			
Tenelle Edmundson		X				Eric Thompson		X			
Olivia Keith		X				Jean Guy Lauture		X			