



**I. Call to Order by Board Secretary – 6:08 PM**

**II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Newark Educators’ Community Charter School has caused notice of this meeting by publicizing the date, time, and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger, distributed to Municipal Clerk and posted at the Newark Educators’ Community Charter School located at 88-108 Shipman Street, Newark, NJ 07102. Formal action may take place at this meeting.

**III. Roll Call**

Voting Members	Role	Present	Absent	LA/ED
Chalynda Maynard	President	X		
Steven Lewis	Vice President	X		
Al-Jabbar Riddle	Trustee	X		
Torra Waynick	Trustee	X		
Tenelle Edmundson	Trustee	X		
Eric Thompson	Trustee			LA – 6:15 PM
Jean-Guy Lauture	Trustee			LA – 6:21 PM
Olivia Keith	Trustee	X		
Non-Voting Members	Role	Present	Absent	LA/ED
Kevin Flanagan	Executive Director	X		
Alexis Spencer	Executive Assistant	X		
Patrice Usry	Operations Manager	X		
Joyce Kornegay	Consultant		X	
Brian Falkowski	SBA/Board Secretary	X		
Amanda Michel	Staff Representative	X		
Prudence Paez	Parent Representative	X		

**IV. Board Business**

- Roles for Parent and Staff Representatives.

**V. Public Comment - none**

**VI. Committee Reports**

Committee	Notes/Summary
Personnel	Kevin Flanagan met on 11/15 and the Committee has now fully staffed the main teacher for each classroom. Spoke about the future of the salary guide and potential changes for next year.
Facilities/Finance	BvA was discussed as well the ensuing ESSER III grant.
Curriculum	Discussions occurred about I-Ready data, supplement for the ELA program. Spoke about NPS and their desire for charter schools to take on more a responsibility in creating Special Education programs.
Grievance	None
Policy	None
Strategic Planning	None
Marketing/Outreach	Unofficial update, Jean-Guy referred a company to aid with marketing and recruitment strategies.

**VII. School Business**

1. **Staff Representative** – Nothing to report.
2. **Executive Director’s Report** – Report issued by Kevin Flanagan (attached).
3. **Staff Report**

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2020	2020	2020	2020	2020	2020	2021	2021	2021	2021	2021	2021	
Open Positions													
Resignations		(7)	(8)	(4)									
Terminations													
Non-renewals													
Other													
New Hires		4	4	11									
Interim Hires													
Net Change		(3)	(4)	7									

**VIII. Acceptance of Meeting Minutes**

Motion for Newark Educators’ Community Charter School, Board of Trustees to accept the meeting minutes from October 12, 2021

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Torra Waynick		X			
Chalynda Maynard	1	X				Steven Lewis	2	X			
Tenelle Edmundson		X				Eric Thompson		X			
Olivia Keith		X				Jean Guy-Lauture		X			

**IX. Motions for Approval**

**1. Finance**

- a. Bills List: To approve/ratify the November 2021 bills as attached and the following payrolls:

10/15/2021      \$98,713.93  
 10/29/2021      \$105,001.52

- b. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for October 2021 as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Newark Educators’ Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of October 2021, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- c. Transfers: Approve transfers up to October 31, 2021.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Torra Waynick	2	X			
Chalynda Maynard	1	X				Steven Lewis		X			
Tenelle Edmundson		X				Eric Thompson		X			
Olivia Keith		X				Jean Guy Lauture		X			

**2. Buildings & Grounds**

**3. Personnel**

- a. To approve/ratify the following resignation/terminations:
  - i. Titilayo Erebor, Lead Teacher, effective November 3, 2021
- b. To approve/ratify the following new hires for the 2021/2022 school year:

10-Month Employee	Position	Hire Date	FY 22 Salary
Shaunte Johnson	Instructional Aide	11/17/2021	\$27,500
Devon Williams	Associate Teacher	11/15/2021	\$27,625
Janae Jones	Lead Teacher	11/17/2021	\$70,000
Kashon Wilkins	Instructional Aide	11/17/2021	\$27,500
Leron Smith	CCIC	TBD	\$90,000
Jeremy Hernandez	Lead Teacher	TBD	\$70,000
Sara Sarango	Associate Teacher	TBD	\$27,625
George Johnson	Lead Teacher	TBD	\$64,471
Janice Reaves	Aftercare	11/9/2021	\$16.50/hour
Nina Hass	School Nurse	TBD	\$58/hour
Maryanne Walsh	Special Education	12/3/2021	\$207/day
Rachel Rochelin	Social Worker	01/01/2022	\$68,000

- c. To approve a change for the Before Care and Aftercare program hourly rates from: \$16.50/hour for staff and \$21/hour for the supervisor, to: \$25/hour for staff and \$30/hour for the supervisor. The following staff are assigned to the programs:
  - 1. Morning Care starts promptly at 7:15 a.m. until 7:50 a.m. on scheduled school days.
    - a. Peck - Supervisor (5 Days)
    - b. T. Rosado
  - 2. Aftercare starts at 3:30 p.m. until 6:00 p.m. on scheduled school days.
    - a. Peck - Supervisor (3 Days)
    - b. P. Saunders
    - c. E. Clarke
    - d. D. Tanner
- d. To approve/ratify the salary for Kevin Flannigan from \$130,000 to \$135,000, effective 10/1/2021.
- e. To approve the Associate Substitute Coverage Rate at \$54/day.
- f. To approve the Culture and Climate Instructional Coach (CCIC) job description, pending no other job description conflicts.

Discussion: Chalynda has not reviewed yet but wanted to make sure that the CCIC job description does not conflict with another employee’s job functions.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Torra Waynick		X			
Chalynda Maynard	1	X				Steven Lewis	2	X			
Tenelle Edmundson		X				Eric Thompson		X			
Olivia Keith		X				Jean Guy Lauture		X			

**4. Policy/Operations/Curriculum/Miscellaneous**

- a. To approve an agreement with Educational Assessment Services to provide Learning Disabilities Consultant Services, term: October 28, 2021 to June 30, 2022, fee: \$85.00/hour.
- b. To approve the Annual Charter/Renaissance School Fiscal Questionnaire and its submission to the NJDOE.

- c. To approve the Annual Preschool Operation Plan Update for the 2022-2023 School Year.
- d. To approve/ratify the Snow Removal Contract with Lampley's Landscaping & Snow Removal, LLC effective November 1, 2021 thru April 15, 2022 as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Torra Waynick	1	X			
Chalynda Maynard		X				Steven Lewis		X			
Tenelle Edmundson	2	X				Eric Thompson		X			
Olivia Keith		X				Jean Guy Lauture		X			

**X. Enrollment Report**

Grade	2022	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,
		2021	2021	2021	2021	2021	2021	2022	2022	2022	2022	2022	2022
Pre K	45				42								
K	50				34								
1	50				41								
2	50				39								
3	50				49								
4	50				35								
Total	295				240								

**XI. Information - none**

**XII. New Business - none**

**XIII. Old Business - none**

**XIV. Adjourn Public Session and Open Executive Session – Student Matter**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Torra Waynick	2	X			
Chalynda Maynard	1	X				Steven Lewis		X			
Tenelle Edmundson		X				Eric Thompson		X			
Olivia Keith		X				Jean Guy Lauture		X			

Toy weapon was discovered today at the school, however this is a level 4 offense and therefore must be brought to the BOT. Mr. Flanagan recommended a suspension until Friday, November 19, 2021.

Visiting parent police matter was discussed.

**XV. Adjourn Closed Session and Adjourn Regular Public Session – 7:25 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Torra Waynick	2	X			
Chalynda Maynard		X				Steven Lewis		X			
Tenelle Edmundson		X				Eric Thompson		X			
Olivia Keith		X				Jean Guy Lauture	1	X			

The school will begin to look into an upgrade to level 3 security and additional cameras for security.