



I. Call to Order by Board Secretary – 6:05 PM

II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Newark Educators’ Community Charter School has caused notice of this meeting by publicizing the date, time, and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger, distributed to Municipal Clerk and posted at the Newark Educators’ Community Charter School located at 88-108 Shipman Street, Newark, NJ 07102. Formal action may take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent	LA/ED
Chalynda Maynard	President	X		
Steven Lewis	Vice President		X	
Al-Jabbar Riddle	Trustee		X	LA – 6:14 PM
Torra Waynick	Trustee	X		
Tenelle Edmundson	Trustee	X		
Eric Thompson	Trustee		X	LA – 6:14 PM
Jean-Guy Lauture	Trustee	X		
Olivia Keith	Trustee	X		
Non-Voting Members	Role	Present	Absent	LA/ED
Kevin Flanagan	Executive Director	X		
Alexis Spencer	Executive Assistant	X		
Patrice Usry	Operations Manager	X		
Joyce Kornegay	Consultant	X		
Brian Falkowski	SBA/Board Secretary	X		
Amanda Michel	Staff Representative	X		
TBD	Parent Representative	N/A		

IV. Board Business

1. Standing Committee Meetings – Admin charged with Setting up a committee schedule (preference is at or after 6PM)

V. Public Comment - none

VI. Committee Reports

Committee	Notes/Summary
Personnel	Discussed new hires, staffing vacancies, salary adjustments, prep coverage stipends.
Facilities/Finance	Facilities did not meet. Finance discussed
Curriculum	Did not meet.
Grievance	N/A
Policy	Did not meet.
Strategic Planning	N/A
Marketing/Outreach	Did not meet.

VII. School Business

1. Staff Representative – Amanda Michel – Four Items brought to her attentions – 1. HVAC Unit and HVAC Assessment, 2. Clarity for student lunch periods coverage stipends, 3. Minutes to be posted, 4. Meeting notice to be posted quickly.
2. **Executive Director’s Report** – Kevin Flanagan discussed his executive directors report (attached).
3. **Staff Report**

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2020	2020	2020	2020	2020	2020	2021	2021	2021	2021	2021	2021	
Open Positions													
Resignations		(7)	(8)	(4)									
Terminations													
Non-renewals													
Other													
New Hires		4	4	11									
Interim Hires													
Net Change		(3)	(4)	7									

VIII. Acceptance of Meeting Minutes

Motion for Newark Educators’ Community Charter School, Board of Trustees to accept the meeting minutes from September 14, 2021

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Torra Waynick	2	X			
Chalynda Maynard	1	X				Steven Lewis					X
Tenelle Edmundson		X				Eric Thompson		X			
Olivia Keith		X				Jean Guy-Lauture		X			

IX. Motions for Approval

1. Finance

- a. Bills List: To approve/ratify the September and October 2021 bills as attached and the following payrolls:

Gross Payroll 09/30/2021 \$94,281.84

- b. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for September 2021 as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Newark Educators’ Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of September 2021, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- c. Transfers: Approve transfers up to September 30, 2021.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Torra Waynick	2	X			
Chalynda Maynard	1	X				Steven Lewis		X			
Tenelle Edmundson		X				Eric Thompson					X
Olivia Keith		X				Jean Guy Lauture		X			

2. Buildings & Grounds

- a. To approve the Facility Bathroom Waiver.
- b. To approve the IA Report for air quality due to COVID-19.
- c. To approve Temperature Monitoring.
- d. To approve a Roof Assessment.
- e. To approve the HVAC Study & Plan of Action.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle	2	X				Torra Waynick		X			
Chalynda Maynard		X				Steven Lewis		X			
Tenelle Edmundson		X				Eric Thompson					X
Olivia Keith		X				Jean Guy Lauture	1	X			

3. Personnel

- a. To approve the following resignations:
 - i. Ms. Perla Juarez - Effective 9/24/2021
 - ii. Ms. Brittany Maguire - Effective 9/24/2021
 - iii. Ms. Ameenah Brown - Effective 10/15/2021
 - iv. Ms. Lisette Diaz - Effective 11/5/2021
- b. To approve/ratify the following new hire:
 - i. Chalya Johnson-Tucker, Parent Liaison, 10-month, at \$50,000. Effective: 9/1/21
 - ii. Daniel Smith, Math Interventionist, 10-month, at \$92,000.00. Effective: 10/13/21
 - iii. Joanna Williams, Reading Interventionist, 10-month, at \$92,000. Effective: 10/25/21
 - iv. Brielle Palumbo, Lead Teacher, 10-month at \$53,000. Effective: 10/25/21
 - v. Titilayo Erebor, Lead Teacher, 10-month at \$59,000. Effective: 10/18/21
 - vi. Shaunita Gray, Instructional Aide, 10-month at \$27,500. Effective: 10/25/21
 - vii. Shalonda Archibald, Reading Interventionist, 10-month at \$95,000. Effective: 12/6/21
 - viii. Jackylyn Torres, Lead Teacher, 10-month at \$65,000. Effective: 10/18/21
 - ix. Michele Carbone, Lead Teacher, 10-month, at \$74,000. Effective: 10/18/21
 - x. Jasmin Jefferson, Instructional Aide, 10-month at \$27,500. Effective 10/25/21
 - xi. Joyce Kornegay, Charter School Strategic Specialist, 12-month at \$75,000. Effective: 10/18/21
- c. To approve Lead Teachers' Activity Coverage Stipends, per attached.
- d. To approve the rescinding of the of the resignation of Julitza Figureroa.
- e. To approve the following salary adjustments:

Name	Current Salary	Proposed Salary
Natalie Tsiopanis	\$62,100.00	\$73,283.00
Amanda Michele	\$58,928.28	\$63,761.00
Brittany Tegg	\$59,072.63	\$63,761.00
Julitza Figureroa	\$58,063.50	\$69,673.00

- f. To ratify Anthony Bethune, LPN, 10-month at \$375/day. Effective 9/21/21.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Torra Waynick	2	X			
Chalynda Maynard	1	X				Steven Lewis					X
Tenelle Edmundson		X				Eric Thompson		X			
Olivia Keith		X				Jean Guy Lauture		X			

4. Policy/Operations/Curriculum/Miscellaneous

- a. To approve the New Jersey Insurance Group North Jersey Educational Insurance Fund Indemnity and Trust Agreement Resolution to Renew Membership.
- b. To approve the formation of the Special Education Parent Advisory Committee.
- c. To approve the formation of the Student Achievement Data Committee.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Torra Waynick		X			
Chalynda Maynard	1	X				Steven Lewis					X
Tenelle Edmundson		X				Eric Thompson		X			
Olivia Keith		X				Jean Guy Lauture	2	X			

X. Enrollment Report

Grade	2022	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,
		2021	2021	2021	2021	2021	2021	2022	2022	2022	2022	2022	2022
Pre K	45												
K	50												
1	50												
2	50												
3	50												
4	50												
Total	295												

- XI. **Information** – none
- XII. **New Business** – Mr. Lauture cheered on Mr. Flanagan.
- XIII. **Old Business** - none
- XIV. **Adjourn Public Session and Open Executive Session** - none
- XV. **Adjourn Closed Session and Open Public Session** - none
- XVI. **Adjournment** – 6:44 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Torra Waynick	1	X			
Chalynda Maynard		X				Steven Lewis					X
Tenelle Edmundson		X				Eric Thompson		X			
Olivia Keith		X				Jean Guy Lauture	2	X			