

Newark Educators
Community Charter School
July 25, 2017

9-11 Hill Street
Newark, NJ 07102
Tel: (973) 732-3848
Fax: (973) 732-1339

JULY MINUTES

CALL TO ORDER:

The following was stated: In accordance with the provisions of the “Open Public Meeting Law,” The Newark Educators’ Community Charter School has issued notice of this meeting to be publicized by having the date, time and place thereof posted by the borough clerk and notice sent to the Star Ledger.

ROLE CALL

Name	Title	Voting/Non-Voting	Present	Absent
Lisette Curry	President	Voting	X	
Mary Serpico	Vice President	Voting	X	
Nausia Bell	Trustee	Voting	X	
Nancy Toes	Trustee	Voting	X	
Chalynda VanEckelen	Trustee	Voting		X
Dina Velez	Principal	Non-Voting	X	
Hector Berrios	SBA/ Board Secretary	Non-Voting	X	
Joyce Kornegay	Consultant	Non-Voting	X	
Earl Munyan	Teacher representative	Non-Voting	X	

EXECUTIVE CLOSED SESSION

1. Motion to adjourn open session and go into closed session at 6:30p.

MOTION:	Ms. Serpico		
SECOND:	Ms. Toes		
NAME	YES	NO	ABSENT
Lisette Curry	X		
Mary Serpico	X		
Nausia Bell	X		
Nancy Toes	X		
Chalynda VanEckelen			X

Motion to adjourn closed session and resume open session at 7:18p

MOTION:	Ms. Bell		
SECOND:	Ms. Serpico		
NAME	YES	NO	ABSENT
Lisette Curry	X		
Mary Serpico	X		
Nausia Bell	X		
Nancy Toes	X		
Chalynda VanEckelen			X

Motion to approve SBA proposal for FY2017-2018 pending submission of job description and responsibility as clarification to document submitted June 30, 2017.

MOTION:	Ms. Toes		
SECOND:	Ms. Serpico		
NAME	YES	NO	ABSENT
Lisette Curry	X		
Mary Serpico	X		
Nausia Bell	X		
Nancy Toes	X		
Chalynda VanEckelen			X

PUBLIC PORTION

Members of the public wishing to address the Board of Trustees must state their name, and affiliation and are allotted **three (3) minutes** to present their comments and concerns. Each member of the public will be given **one** opportunity to address the board.

COMMITTEES

Finance Development Personnel Facilities Curriculum Grievance

- Finance committee
 - Audit scheduled for September. All of tJune has been closed out. We're in the new fiscal year.
 - We have to pay back for 4 students due to enrollment shortage – approx. 39k
- Development
 - Chalynda and Ms. Kornegay will be hosting a promotional event at Chalynda's church on Saturday
- Personnel
 - Mr. DiLorenzo will be joining us
 - Sandy – Fellow
 - Classroom Climate Coach – job description pending finalization
- Facilities
 - Lockers for the teachers
 - Bleachers in the gym
 - Painting and retouching

1. Motion to approve the appointment of James DiLorenzo as the Community Parent Involvement Specialist for the 2017-2018 school year at an annual prorated salary of \$45,000.

MOTION:	Ms. Toes		
SECOND:	Ms. Serpico		
NAME	YES	NO	ABSENT
Lisette Curry	X		
Mary Serpico	X		
Nausia Bell	X		
Nancy Toes	X		
Chalynda VanEckelen			X

2. Motion to approve the appointment of Sandy Pognon as an NECCS Fellow for the 2017-2018 school year at a an annual prorated salary of \$33,000

MOTION:	Ms. Bell		
SECOND:	Ms. Curry		
NAME	YES	NO	ABSENT
Lisette Curry	X		
Mary Serpico	X		
Nausia Bell	X		
Nancy Toes	X		
Chalynda VanEckelen			X

- Curriculum
 - Link-It Training and subsequent training for data analysis
 - Additional PD training for teachers in the form of school visits
 - Would like to discuss additional school partnerships for the future

SCHOOL BUSINESS

1. Al Jabbar Riddle – Prospective Board Trustee

MOTION:	Ms. Serpico
SECOND:	Ms. Bell

NAME	YES	NO	ABSENT
Lisette Curry	X		
Mary Serpico	X		
Nausia Bell	X		
Nancy Toes	X		
Chalynda VanEckelen			X

2. Ameer Washington – Prospective Board Trustee resume (invite to August meeting)
3. Torra Waynick – Prospective Board Trustee resume (September meeting)
4. Principal's report
 - In need of 11 PreK students and 8 Kindergarten. Currently no waitlist. Also no waiting list for 1st grade
 - More marketing required to increase community awareness
 - There is a push to move away from Universal Enrollment (Newark Enrolls website and marketing tool)
 - Ms. Pierre, Ms. Pinto, Ms. Kornegay, Ms. Kapoor have been working with Paul on the charter renewal application
 - Revisions are still in progress
 - Additional data will be included regarding student achievement and assessment narrative – more tied to the performance framework – waiting for NPS's data

APPROVAL OF MINUTES

1. Motion to approve June 2017 Minutes

MOTION:	Ms. Bell		
SECOND:	Ms. Serpico		
NAME	YES	NO	ABSENT
Lisette Curry	X		
Mary Serpico	X		
Nausia Bell	X		
Nancy Toes	X		
Chalynda VanEckelen			X
Al Jabbar Riddle			Abstain

GENERAL BUSINESS

1. Motion to approve the appointment of Rasheedah Footman as a full-time certified teacher for 2017-2018 school year at an annual prorated salary of \$50,000.

MOTION:	Ms. Curry		
SECOND:	Ms. Bell		
NAME	YES	NO	ABSENT
Lisette Curry	X		
Mary Serpico	X		
Nausia Bell	X		
Nancy Toes	X		
Chalynda VanEckelen			X
Al Jabbar Riddle	X		

2. Motion to approve 2016-2017 Annual Report

MOTION:	Ms. Toes		
SECOND:	Ms. Curry		
NAME	YES	NO	ABSENT
Lisette Curry	X		
Mary Serpico	X		
Nausia Bell	X		
Nancy Toes	X		
Chalynda VanEckelen			X
Al Jabbar Riddle			Abstain

3. Motion to approve 2017-2018 first reading Charter Renewal Application

MOTION:	Ms. Curry		
SECOND:	Ms. Serpico		
NAME	YES	NO	ABSENT
Lisette Curry	X		
Mary Serpico	X		
Nausia Bell	X		
Nancy Toes	X		
Chalynda VanEckelen			X
Al Jabbar Riddle			Abstain

4. Motion to approve job description for Head of School position

MOTION:	Ms. Toes		
SECOND:	Ms. Serpico		
NAME	YES	NO	ABSENT
Lisette Curry	X		
Mary Serpico	X		
Nausia Bell	X		
Nancy Toes	X		
Chalynda VanEckelen			X
Al Jabbar Riddle			Abstain

5. Motion to approve first reading of NECCS Strategic Plan 2018-2023.

MOTION:	Ms. Serpico		
SECOND:	Ms. Bell		
NAME	YES	NO	ABSENT
Lisette Curry	X		
Mary Serpico	X		
Nausia Bell	X		
Nancy Toes	X		
Chalynda VanEckelen			X
Al Jabbar Riddle			Abstain

6. Motion to approve the following professional development workshops:

EMPLOYEE	DATE	WORKSHOP	COST
Dina Velez	Aug 21 & 24, 2017	Using Data To Move It & Prove It, by Dr. Tracey Severns, Teach4Results FEA Conference Center Monroe Township, NJ	\$350 each
Erin Pierre			
Manjari Kapoor			

MOTION:	Ms. Toes		
SECOND:	Ms. Serpico		
NAME	YES	NO	ABSENT
Lisette Curry	X		
Mary Serpico	X		
Nausia Bell	X		
Nancy Toes	X		
Chalynda VanEckelen			X
Al Jabbar Riddle	X		

FINANCE RESOLUTIONS

1. Motion to approve the Bills List for July 2017 as listed \$460,830.02

Fund 10	General	\$320,362.79
Fund 20	Special Revenue	\$108,769.92
Fund 60	Food Service	\$31,697.31
Gross Payroll	6/15/17 payroll	\$128,110.06
TPAF State Share	6/15/17 payroll	\$3,917.87

PERS Board Share	6/15/17 payroll	\$4,785.71
TPAF Board Share	6/15/17 payroll	\$211.57
Gross Payroll	6/30/17 payroll	\$135,977.51
TPAF State Share	6/30/17 payroll	\$4,074.27
PERS Board Share	6/30/17 payroll	\$4,727.08
TPAF Board Share	6/30/17 payroll	\$655.85

2. Motion to approve the Board Secretary’s Report/Board of Trustees Finance for June 2017

WHEREAS, in compliance with N.J.A.C 6:23-2.11(c)3, the Board Secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the charter school.

NOW, THEREFORE, BE IT RESOLVED, the Newark Educator’s Community Charter School Board of Trustees accepts the above referenced reports and certifications, and;

BE IT FURTHER RESOLVED, Newark Educator’s Community Charter School Trustees certifies in accordance with N.J.A.C. 6:23-2.11(c) 4 that sufficient funds are available to meet the charter school’s financial obligations for the remainder of the year, and;

BE IT FURTHER RESOLVED Newark Educator’s Community Charter School Trustees directs the Chief School Administrator to initiate whatever actions necessary to comply with N.J.A.C. 6:23-2.11(c) 4I and N.J.A.C. 6:23-2.11(b).

3. Motion to approve the Transfer Report for June 2017

4. Motion to approve the Treasurer’s reports for June 2017.

WHEREAS, the Treasurer of School Monies is required by statute; 18A:17-36 to submit a report to the Charter School on the cash balance in the various Charter School Bank Accounts, and;

WHEREAS, the Treasurer of School Monies has submitted the Treasurer’s Reports, and; at

NOW, THEREFORE, BE IT RESOLVED, the Newark Educator’s Community Charter School Trustees acknowledge receipt of the said Reports of the Treasurer of School Monies as attached hereto for the General Account, Payroll Account, Agency Account, Food Service Account, Unemployment Account, and Summer Account

5. Motion to approve participation in the Federal Fresh Fruit and Vegetable Program for FY2017-2018

Motion to group and approve finance motions 1 through 5

MOTION:	Ms. Serpico		
SECOND:	Ms. Curry		
NAME	YES	NO	ABSENT
Lisette Curry	X		
Mary Serpico	X		
Nausia Bell	X		
Nancy Toes	X		
Chalynda VanEckelen			X
Al Jabbar Riddle	X		

CLOSED SESSION

- Denise Drayton – Letter review

Motion to go into closed session at 8:06

ADJOURN



Hector Berrios, School Business Administrator