

Newark Educators  
Community Charter School  
August 8, 2017

9-11 Hill Street  
Newark, NJ 07102  
Tel: (973) 732-3848  
Fax: (973) 732-1339

**AUGUST MINUTES**

**CALL TO ORDER: 6:06pm**

The following was stated: In accordance with the provisions of the “Open Public Meeting Law,” The Newark Educators’ Community Charter School has issued notice of this meeting to be publicized by having the date, time and place thereof posted by the borough clerk and notice sent to the Star Ledger.

**ROLE CALL**

Name	Title	Voting/Non-Voting	Present	Absent
Lisette Curry	President	Voting	X	
Mary Serpico	Vice President	Voting	X	
Nausia Bell	Trustee	Voting	X	
Nancy Toes	Trustee	Voting	X	
Chalynda VanEckelen	Trustee	Voting	X	
Al-Jabbar Riddle	Trustee	Voting	X	
Dina Velez	Principal	Non-Voting	X	
Hector Berrios	SBA/ Board Secretary	Non-Voting	X	
Joyce Kornegay	Consultant	Non-Voting	X	
Earl Munyan	Teacher representative	Non-Voting		X

**PUBLIC PORTION**

*Members of the public wishing to address the Board of Trustees must state their name, and affiliation and are allotted **three (3) minutes** to present their comments and concerns. Each member of the public will be given **one** opportunity to address the board.*

**EXECUTIVE CLOSED SESSION**

**COMMITTEES**

Finance                  Development                  Personnel                  Facilities                  Curriculum                  Grievance

- Personnel Committee
  - Several applicants to HOS position – very promising.
- Finance Committee
  - Audit is scheduled for September
  - Please note that cash from FY2017 fund balance has not yet rolled over
- Development Committee
  - Ms. Kornegay, Ms. Velez and Chalynda attended a church event to promote the school and recruit families for enrollment.
  - Invited to another church event this Saturday

**SCHOOL BUSINESS**

1. Ameer Washington – Prospective Board Trustee
2. Principal’s report
  - Ms. Kornegay and Ms. Pierre to attend DOE meeting tomorrow regarding school’s performance report.
  - We are a tier 2 school – ratings are based on PARCC scores, student growth indicators, student attendance, etc.
  - There is a disparity between NJSmart Data and School Report card data

- NJSmart data focuses more on student growth percentiles
- Ms. Velez met with Main Street Counseling and United Health to present the needs of the charter school so that they can provide full-time counseling services to the school
  - Ms. Kornegay and Ms. Velez were able to present student data to demonstrate the positive impact that volunteer Main Street Counselors were able to make.
  - Proof that the mentors were making a difference in the lives of our students and directly improving the school environment overall.
  - We eventually hope to extend trauma services to families and staff members to provide holistic support to all students
- Ms. Velez also visited Beth Israel’s Greenhouse farm project. Ms. Kapoor will take students on Thursdays to visit their Farmer’s Market
- Ms. Bell suggests a Family Cooking workshop with foods collected from NECCS garden.
- NJSBA conference Oct. 23-26 (Atlantic City)
- NJCSA Oct. 17-18

**APPROVAL OF MINUTES**

1. Motion to approve July 2017 Minutes

<b>MOTION:</b>	<b>Ms. Toes</b>		
<b>SECOND:</b>	<b>Ms. Bell</b>		
<b>NAME</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Lisette Curry	X		
Mary Serpico	X		
Nausia Bell	X		
Nancy Toes	X		
Chalynda VanEckelen			abstain
Al-Jabbar Riddle	X		

**GENERAL BUSINESS**

1. Motion to approve the appointment of Tameeka Hutchins as a full-time Associate teacher for the 2017-2018 school year at an annual prorated salary of \$25,000.

<b>MOTION:</b>	<b>Ms. Serpico</b>		
<b>SECOND:</b>	<b>Ms. Curry</b>		
<b>NAME</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Lisette Curry	X		
Mary Serpico	X		
Nausia Bell	X		
Nancy Toes	X		
Chalynda VanEckelen			
Al-Jabbar Riddle	X		

2. Motion to approve the final reading of the NECCS 2017-2018 Charter Renewal Application

<b>MOTION:</b>	<b>Ms. Bell</b>		
<b>SECOND:</b>	<b>Ms. Toes</b>		
<b>NAME</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Lisette Curry	X		
Mary Serpico	X		
Nausia Bell	X		
Nancy Toes	X		
Chalynda VanEckelen			
Al-Jabbar Riddle	X		

3. Motion to appoint Ms. Curry, Ms. Toes, and Ms. Serpico to review any subsequent revisions to Charter Renewal application before submission on August 15, 2017.

<b>MOTION:</b>	<b>Mr. Riddle</b>
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<b>SECOND:</b>	<b>Ms. Toes</b>		
<b>NAME</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Lisette Curry	X		
Mary Serpico	X		
Nausia Bell	X		
Nancy Toes	X		
Chalynda VanEckelen			
Al-Jabbar Riddle	X		

4. Motion to approve final reading of NECCS Strategic Plan 2018-2023. **TABLED**
5. Motion to approve the Essex Regional Educational Services Commission (ERESC) contract for Child Study Team Services and home instruction to public school student(s) attending Newark Educators' Community Charter School

The terms of the Agreement shall be in effect from July 1, 2017 through June 30, 2018.

IN WITNESS WHEREOF, the Newark Educators' Community Charter School, in the County of Essex, and the Board of Directors of the ERESA have, by resolution, directed that their respective presidents and secretaries must affix to this Agreement, a certified copy of the board resolution approving said Agreement.

<b>MOTION:</b>	<b>Ms. Serpico</b>		
<b>SECOND:</b>	<b>Ms. Curry</b>		
<b>NAME</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Lisette Curry	X		
Mary Serpico	X		
Nausia Bell	X		
Nancy Toes	X		
Chalynda VanEckelen			
Al-Jabbar Riddle	X		

6. Motion to approve the following professional development workshops:

<b>EMPLOYEE</b>	<b>DATE</b>	<b>WORKSHOP</b>	<b>COST</b>
Nadiyah Peck Alison Reese Tameika White Bernadette Pinto	August	Kindergarten Beyond the Core - Tools of the Mind Regional Training (3 sessions)	\$4,500 (\$1,125 / person)
Malajah Gardner Kimberly Santora	August	Pre-Kindergarten Beyond the Core - Tools of the Mind Regional Training (4 sessions)	\$2,800 (\$1,400 / person)
Yatri Domadia	August	Pre-Kindergarten Beyond the Core - Tools of the Mind Regional (7 sessi Training (7 sessions)	\$2,030
Bernadette Pinto	August	Pre-Kindergarten Beyond the Core - Tools of the Mind Regional (7 sessi Training (3 sessions)	\$1,125
Perla Juarez Kelly Dunn Cynthia Delgado Naiya Atkins Amanda Michel Kristen Doll Chanae Moore Manjari Kapoor Nadica Javier Brittany Tegg Elana Pamm	August 15-18, 2017	Eureka Math, Great Minds Professional Development Workshop	\$6,500

<b>MOTION:</b>	<b>Ms. Toes</b>		
<b>SECOND:</b>	<b>Ms. Serpico</b>		
<b>NAME</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Lisette Curry	X		
Mary Serpico	X		

Nausia Bell	X		
Nancy Toes	X		
Chalynda VanEckelen			
Al-Jabbar Riddle	X		

**FINANCE RESOLUTIONS**

1. Motion to approve the Bills List for August 2017 as listed \$ \_\_\_\_\_

Fund 10	General	
Fund 20	Special Revenue	
Fund 60	Food Service	
Gross Payroll	7/15/17 payroll	\$53,899.14
TPAF State Share	7/15/17 payroll	\$685.43
PERS Board Share	7/15/17 payroll	\$1,620.60
TPAF Board Share	7/15/17 payroll	\$62.74
Gross Payroll	7/30/17 payroll	\$52,131.89
TPAF State Share	7/30/17 payroll	\$685.43
PERS Board Share	7/30/17 payroll	\$1,471.92
TPAF Board Share	7/30/17 payroll	\$68.10

2. Motion to approve the Board Secretary’s Report/Board of Trustees Finance for July 2017

**WHEREAS**, in compliance with N.J.A.C 6:23-2.11(c)3, the Board Secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the charter school.

**NOW, THEREFORE, BE IT RESOLVED**, the Newark Educator’s Community Charter School Board of Trustees accepts the above referenced reports and certifications, and;

**BE IT FURTHER RESOLVED**, Newark Educator’s Community Charter School Trustees certifies in accordance with N.J.A.C. 6:23-2.11(c) 4 that sufficient funds are available to meet the charter school’s financial obligations for the remainder of the year, and;

**BE IT FURTHER RESOLVED** Newark Educator’s Community Charter School Trustees directs the Chief School Administrator to initiate whatever actions necessary to comply with N.J.A.C. 6:23-2.11(c) 4I and N.J.A.C. 6:23-2.11(b).

3. Motion to approve the Transfer Report for July 2017

4. Motion to approve the Treasurer’s reports for July 2017.

**WHEREAS**, the Treasurer of School Monies is required by statute; 18A:17-36 to submit a report to the Charter School on the cash balance in the various Charter School Bank Accounts, and;

**WHEREAS**, the Treasurer of School Monies has submitted the Treasurer’s Reports, and; at

**NOW, THEREFORE, BE IT RESOLVED**, the Newark Educator’s Community Charter School Trustees acknowledge receipt of the said Reports of the Treasurer of School Monies as attached hereto for the General Account, Payroll Account, Agency Account, Food Service Account, Unemployment Account, and Summer Account

**Motion to group and approve Finance Motions 1 through 4**

<b>MOTION:</b>	<b>Ms. Bell</b>		
<b>SECOND:</b>	<b>Ms. Serpico</b>		
<b>NAME</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Lisette Curry	X		
Mary Serpico	X		
Nausia Bell	X		
Nancy Toes	X		
Chalynda VanEckelen			
Al-Jabbar Riddle	X		

**CLOSED SESSION**

Motion to go into closed session at 7:10pm

<b>MOTION:</b>	<b>Ms. Serpico</b>		
<b>SECOND:</b>	<b>Mr. Riddle</b>		
<b>NAME</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>

Lisette Curry	X		
Mary Serpico	X		
Nausia Bell	X		
Nancy Toes	X		
Chalynda VanEckelen	X		
Al-Jabbar Riddle	X		

Motion to go adjourn closed session at 9:05pm

<b>MOTION:</b>	<b>Ms. Serpico</b>		
<b>SECOND:</b>	<b>Ms. Bell</b>		
<b>NAME</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Lisette Curry	X		
Mary Serpico	X		
Nausia Bell	X		
Nancy Toes	X		
Chalynda VanEckelen	X		
Al-Jabbar Riddle	X		

**ADJOURN**



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Hector Berrios, School Business Administrator